



ENRIQUE'S BANQUET ROOMS

CASA 1884

This room has a special meaning behind the name. 1884 was the year that Kuna was established. Kuna has been the home of our restaurant for the past 20 years. Enrique's wanted to honor our beautiful town by naming this room House of Kuna (1884). This elegant room holds 46 guests comfortably. With soft grey suede seats and personally built tables by Enrique himself, creates a fun and memorable room for any event. Whether you are celebrating a birthday, having a meeting or a friendly gathering this room will leave you with amazing memories!

SAN MIGUEL

This room also has a special meaning behind the name. When Enrique and Ana began their adventure in the restaurant industry her brother Miguel helped them financially. To show their appreciation for all his support they named this fun room after him. San Miguel is a classy private lounge room that holds 20 guests comfortably. Featuring a beautiful stone fire pit with blue glass and outdoor patio seating overlooking Indian Creek. There is a large dining table for a formal dinner with your close friends and family. This room also includes a fireplace to warm those cold days or set the mood.

BANQUET ROOM DETAILS

Our banquet space is a formal dining experience. To create this memorable experience, we use placemats, napkin rings, silk-colored napkins, and water goblets. A minimum of 10 guests is required to book the banquet space, and it is reserved for 3 hours.

We require payment to be presented and paid for on one bill that includes a 20% or \$200 service charge, whichever is greater when the final bill is presented. The banquet manager will be the primary contact during your event planning process.

HOURS OF THE EVENT

Please keep in mind the closing hours of our establishment. Tuesday—Thursday: 9 pm and Friday—Saturday: 10 pm. Banquet rooms must be within our closing hours. If the event surpasses our closing hours, a \$100 extended hours fee will be added to the bill. The fee cannot be exchanged for food or beverages. The fee will be implemented at 10 minutes after closing.

MENU OPTIONS

In consultation with Enrique's, the client will select one preset dinner menu to be coursed that evening. Four menu options will be provided. The sample menus can easily be customized to fit your party's needs. Prices for personalized menus vary on item selection.

The menu must be finalized the week before the event to ensure proper provision and timely service.

OUTSIDE DESSERT AND BEVERAGES

Personal dessert may be brought in. The server does not maintain or serve personal dessert. The price of the banquet menu stays the same if an outside dessert is presented or if guests do not select a dessert from the chosen menu. Guests can choose to take our dessert home if they consume the personal dessert.

Outside wine is allowed to be brought in. A corking fee of \$25 will be applied and will be served by our team. No outside beer or hard alcohol can be brought in or consumed in the building. Alcohol as a gift is permitted but cannot be opened while in the building.

MINIMUM & MAXIMUM GUESTS

A minimum of 10 guests is required to book a banquet room. The 80% attendance requirement does not apply to a ten-guest event. If the attendance is less than ten guests on the day of the event, you will be charged the minimum guest requirement.

Each banquet room has a maximum guest capacity. The guest count must be at most the maximum capacity. San Miguel is maxed at 20 guests, and Casa 1884 at 44 guests.

VERIFICATION OF THE NUMBER OF ATTENDEES

The minimum guest guarantees are due one week (7 days) before the event date. This ensures the room has proper seating for the number of guests requested. Should Enrique's Mexican Restaurant not receive the requested final expected guaranteed attendance at least one week (7 days) before the event, Enrique's Mexican Restaurant will prepare for the original estimated attendance amount and charge for the original estimated attendance amount or the number actually in attendance, whichever is greater. The final guaranteed attendance is not subject to reduction.

ATTENDANCE

The final bill must reflect 80% attendance. If, unexpectedly, it does not meet the 80% attendance requirement, the final bill will be adjusted accordingly until the 80% is met based on the menu chosen to be coursed that evening. Any additional items ordered will be put on one's bill. The minimum guest requirement does not apply to the 80% attendance requirement.

PAYMENT POLICY

A non-refundable deposit of \$300 is due to save the date. The deposit will be used towards your total balance at the end of your event. If the deposit is not received, we cannot guarantee the date will still be available. Payment will be sent via email to pay with a card online or payment can be received over the phone or in person.

If you agree with the terms and agreements, please fill out the Banquet Details and Booking below. Once you sign and return the agreement, along with the required deposit of \$300.00, your reservation will be confirmed and considered a definite booking.

CANCELLATION POLICY

Please allow a 48-hour notice for cancelation. If a cancelation does occur the \$300 deposit is not refundable. The banquet manager can assist in choosing a different date and time that accommodates your changes.

DECORATIONS

The room will be lightly decorated with the current decorations we have for the season. You are more than welcome to bring your own decorations. We do not allow any taping, thumb tacking, or command strips to our walls. The Client is allowed early access to the banquet room to set up before their event. Please note, the server will be setting up the room during that time. Guests will be sat at the time of the event.

MISCELLANEOUS

Happy hour and discounts are not permitted in the banquet spaces.

By signing this form, you are agreeing with the terms and agreements put forward by Enrique's Mexican Restaurant to reserve the private space:

Signature: _____

Print Name: _____

Date: _____

BANQUET ROOM DETAILS AND BOOKING

Event Date: _____

Estimated Guest Count: _____
Required

Event Name: _____

CONTACT INFORMATION FOR EVENT

Main Contact: _____

Main Contact Telephone #: _____

Email: _____

Mailing Address: _____ City/State _____ Zip _____

EVENT INFORMATION

Expected Arrival Time: _____ pm

Expected End Time: _____ pm
3 hours after start time.

Restaurant Hours:

Tuesday – Thursday: 3 pm – 9 pm

Friday: 3 pm – 10 pm

Saturday: 12 pm – 10 pm

Sunday – Monday: CLOSED

Menu Option (circle one):

See Menus for descriptions

Menu #1

\$80

Menu #2

\$70

Menu #3

\$60

Menu #4

\$60

Menu # 3 & 4: Please select guacamole spiciness level (circle one)

Mild

Medium

Spicy

Alcohol Allowed on Ticket?

Circle one.

NO

YES

If yes, would you like to add a bar tab? Bar tab amount: _____

Please understand our staff does not track the number of drinks consumed by each guest. If you would like to restrict guests to a limited drink per person, you will be asked to communicate that with your guests or provide drink tickets.

Comments regarding Event: _____

CLOTH NAPKIN COLOR SELECTION

Please select the napkin color option to be used for your event.



Silver



Grey Taffeta



Pewter



Black



Dusty Blue



Navy Blue



Dark Turquoise



Emerald Green



Peach Taffeta



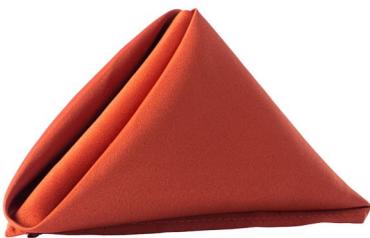
Coral



Dusty Rose/Mauve



Blush/Rose Gold



Rust



Cinnamon Rose



Apple Red



Gold Taffeta



Plum/Eggplant



Lavender



Sequin Navy Blue

NAPKIN RING STYLE SELECTION

Please select the napkin ring option to be used for your event.

Silver



Silver Curl



Diamond Leaf



Gold



Pine Cone



Silver Deer
31 count

